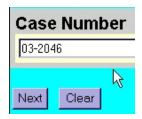
## **Motion for Preliminary Injunction.**

STEP 1 Select Bankruptcy or Adversary, whichever is appropriate, from the *Main Menu*, and then click on the Motions/Applications hypertext link.

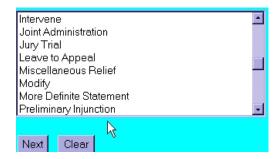




STEP 2 The Case Number entry screen displays.

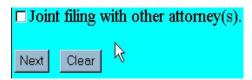


- ◆ Case Number enter a case number as YY-NNNN for Bankruptcy cases or YY-NNNN for Adversary cases.
- ♦ Click on the **Next** button.
- STEP 3 The select the type of motion being filed screen displays.



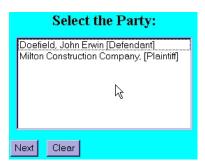
- ♦ Scroll down the list and click on **Preliminary Injunction**.
- ♦ Click on the **Next** button.

### STEP 4 The Joint filing with other attorney(s) prompt is displayed.



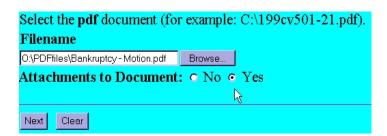
- ♦ Click in the **Joint filing with other attorney(s)** box to add any additional attorneys.
- ♦ Click **Next** to continue.

# STEP 5 The Select the Party screen displays.



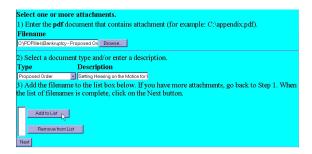
- ♦ Click on the party's name.
- ♦ Click on the **Next** button.

## STEP 6 The Select the pdf document screen displays.



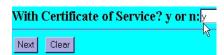
- ♦ Type the path and file name in the blank box, or
- Click on the **Browse** button to navigate to the appropriate directory and file.
- ♦ Click on the **Yes** radio button to **attach the Proposed Order** and any additional documents, (e.g. an exhibit, appendix).
- ♦ Click on the **Next** button.

### STEP 7 The Select one or more attachments: screen displays.



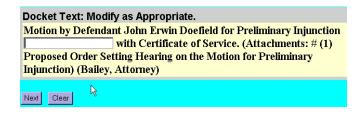
- Use the **Browse** button to navigate to the location of all necessary files.
- **Type** click on the down arrow to select the type of attachment, if listed.
- **Description** type in any additional description if needed.
- ♦ Add to List click this button to add selected attachment to list. As documents are added to list, they will appear in the filename list box.
- ♦ Click on the **Next** button.

## **STEP 8** The **With Certificate of Service?** screen displays.



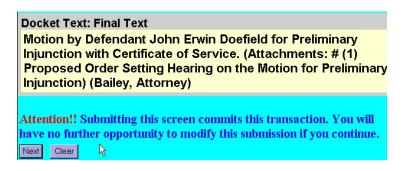
- ◆ Type in a lowercase 'y' if the motion contains a **Certificate of Service** or a lowercase 'n' if the motion does not contain a **Certificate of Service**.
- ♦ Click on the **Next** button.

## STEP 9 The Docket Text: Modify as Appropriate screen displays.



- ♦ Add additional test if appropriate.
- ♦ Click on the **Next** button.

The **Docket Text: Final Text** screen displays. This is the **LAST** opportunity to verify the accuracy of the information. Submission of this screen is **final**.



- ♦ Verify the final docket text. If correct, click **Next**.
- ♦ If the final docket text is incorrect, you must click on your **Browser's Back** button to correct your entries or to abort or restart the transaction, click on the **Bankruptcy** hyperlink on the *Menu Bar*.
- STEP 11 The Notice of Electronic Filing screen will display showing the essential data for this filing. Scroll down to view the entire receipt.

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N	otice of Electronic Filing
	ne following transaction was received from Bailey, Attorney J. entered on 5/18/2004 at 3:24
	M EDT and filed on 5/18/2004
C	ase Name: Milton Construction Company v. Doefield
C	ase Number: <u>2:03-ap-02046</u>
Γ	ocument Number: $4$
N (2	ocket Text: dotion by Defendant John Erwin Doefield for Preliminary Injunction with Certificate of Service. attachments: # (1) Proposed Order Setting Hearing on the Motion for Preliminary Injunction) Bailey, Attorney)
Т	ne following document(s) are associated with this transaction:
	ocument description:Main Document
C	riginal filename:O:\PDFfiles\Bankruptcy - Motion.pdf
E	lectronic document Stamp: